

Broad Ripple United Methodist Church

Building Values

We, the congregation called Broad Ripple United Methodist Church, recognize that we are stewards of a major asset in our city: the building and grounds that have been our home for over 60 years. It is a gift provided to Broad Ripple by God through the generations of the congregation who came before us, and we serve simply as stewards. The property is God's, and we seek to manage it in ways that reflect the life of Jesus and our understanding of the Kingdom of God.

Our congregational vision notes that we embody the living Christ in part through engagement in Broad Ripple & our city. We note these three dimensions to our engagement:

- *We are stewards of our building as a gift to Broad Ripple & Indianapolis; the space is home to a wide variety of non-BRUMC events whose values are consonant with ours.*
- *We seek ongoing partnership with other local organizations whose values are consonant with ours.*
- *We seek relationship with and act on behalf of the marginalized in Indianapolis.*

Three key values of the Kingdom of God as we understand it and of our congregation define how the BRUMC building and grounds may be used:

Connection — This facility exists for the purpose of bringing people closer to one another and to the Divine presence. We are proud to support events and organizations that seek to connect the human family with the Divine in one another and beyond us.

We intentionally open our space to a wide range of uses, both 'sacred' and 'secular,' religious and not, Christian and others.

We experience the Arts as a way to connect to God, therefore we particularly seek to use our building and grounds to encourage art.

Human Dignity — The dignity of all persons is respected in this space. We do not allow activities that dehumanize anyone in any way.

Inclusion — We believe that God's arms are wide open to all people, so we support events and organizations which share our commitment to inclusion. Part of inclusivity is respectful openness to a range of perspectives. This is our commitment, and we expect the same of those who use our space. We do not allow activities that exclude based on ethnic identity, gender identity, religious or political affiliation.

As a reflection of the Kingdom of God, this facility is an **all-ages space**. Any activity that might not be appropriate for minors must receive specific permission from the BRUMC Leadership Team before it can be added to the building calendar.

As an expression of hospitality to all people, we do not allow alcohol or smoking anywhere on church grounds.

We thank all who enjoy this facility for remembering that the entire building, especially the sanctuary, is sacred space to the BRUMC congregation. We appreciate your care and respect.

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Building Use Policies

Since this is a church, congregational needs take priority over outside groups' use. The congregations will only displace a group with their assent except in the case of emergency need.

Event sponsor is responsible for the safety and security of all participants. Sponsor shall be solely responsible for anyone they permit, invite and/or allow to enter the building.

Event sponsor has the responsibility to ensure the entire building is empty before leaving.

Cleanup:

- Leave the space in the same condition you found it (especially placement of tables and chairs) unless other arrangements have been made.
- Place all trash into trash cans (or, if too much for the available cans, in trash bags).
- Turn off all lights.
- Close windows.
- Lock doors.

Any damage must be reported by calling BRUMC Building Scheduler Cindi Turner (317-407-9308) immediately. Repair is the responsibility of the sponsor. Incident report forms are available on the mailboxes by the main floor restrooms; one must be completed and left in the box on the office door in the case of any accident resulting in injury or damage to the facility.

Keys:

- Only one key will be given to the event sponsor, to be returned as agreed upon when loaned.
- A refundable \$25 key deposit will be collected.

Group agrees to confine their activity to the agreed-upon area of the building.

Food preparation is not allowed. Use of the refrigerator or freezer for temporary food storage is allowed; all food must be labeled with a name, phone number, and date. Food must be removed within 48 hours after the event.

No animals in the building (except service animals).

Sanctuary A/V system & organ are to be used only with prior permission and instruction.

Remember that there may be other groups using the building at the same time; please be sensitive to their space.

The Pastor has final discretion about any religious services or ceremonies.

BRUMC reserves the right to refuse use or require a damage deposit.

Insurance requirements for groups sponsoring multiple events (must be met prior to reserving the space on the church calendar):

1. Sponsor must provide certificate of insurance demonstrating liability coverage.
2. Sponsor must name BRUMC as an additional insured on their policy.